

APPLIED LEGAL PROJECT MANAGEMENT

Course Overview:

This 2-day practical hands-on training course is focused on developing your knowledge and skills to perform in, or support, legal matters and internal legal projects.

Who Should Attend:

- Lawyers;
- Project Managers (not legally qualified);
- Practice Managers;
- Paralegals;
- Other Legal Professionals; and
- Legal Consultants and Trainers.

Alignment to the Global IILPM Certification:

This course enables you to achieve the **Legal Project Associate™ (LPA)** certification that is a perpetual globally-recognised certification that reflects the competency of a legal project team member.

Education Formats

This course is available in face-to-face, in-house customised, fully eLearning or blended training.

Workplace Templates

This training includes workplace templates.



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Course Contents:

Day 1

- Introduction to Legal Project Management
- IILPM LPM Framework
- Legal Matter Scoping
- Work Breakdown Structure
- Legal Matter Scheduling
- IILPM Pricing Framework
- Legal Matter Costing
- Client Pricing Options

Day 2

- Legal Matter Human Resourcing
- Quality Management
- Risk Management
- Stakeholder Analysis
- Stakeholder Engagement
- Communication Management
- Managing Legal Matter Delivery
- Matter Progress Tracking
- Issues Management
- Closing the Legal Matter